



# 21st Century Programming

Custom Software Solutions for the Recycling Industry

1051 E. Wardlow Road • Long Beach, CA 90807 • (562) 981-1030/FAX (562) 981-1040



## Dispatch

### Making a New Dispatch Request

From the Main Menu, go to Scale Management → Dispatch/Bin Tracking → New Dispatch Request

**Truck Dispatch Request (142)**

Date: 2/23/2012 9:18:33 AM | Req ID: 117558

Dealer: YARD | Location Contact: 0 | Company Only: YARD | Contact: 0

Buttons: New Request, Void, Save, Cancel

Fields: Prep/Dealer Deliv Address, Preparation Type, Customer Ref

Bin Name	Bin Type	Tare WT	Used For	Pickup Date	Req Type	Priority	Schedule
104	40 YD Compact	0					
105	20 YD CLDS	0					
108	30 YD Open ...	0					
53	15 YD Open ...	0					
11	30 YD Open ...	0	Trash				

Buttons: Add Bin, Create Request Line with Selected Bin

Buttons: New Request, Open Requests, Close, Remove Request Line, Notes

Pickup Date	# of Bins	Bin Type	Req Type	Inv Type	Priority
2/23/2012	1	40 YD Compa...			

### Assigning Dispatches to a Driver

From the Main Menu, go to Scale Management → Dispatch/Bin Tracking → Dispatch Switchboard

**Truck Dispatch Switchboard (143)**

Driver: Big Carnes | Date: 3/22/2010 | New Dispatch

Buttons: Refresh Screen, Close, Print Dispatch Assigned Summary for Selected Week

09/22/10	09/23/10 Thursday	09/24/10 Friday	09/25/10 Saturday	09/26/10 Sunday	09/27/10 Monday
Driver # Runs	Driver # Runs	Driver # Runs	Driver # Runs	Driver # Runs	Driver # Runs

Buttons: Edit Dispatch, Print Dispatch, Finish Dispatch, Print Daily Summary

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**Daily Truck Dispatch (137)**

Date: 2/23/2012 | Driver: 21cp | Vehicle: 0

Buttons: Print Dispatch Sheet, Print Grid

Run#	Customer	Notes	To Do Items	Bin	Bin Type	Bin Inventory	Bin Co
1	21st Test Company 235 E. Broadway st		(Disp: 204645) Switch - 1 - 20 YD Open Aluminum				

Buttons: Remove Run, Change Driver

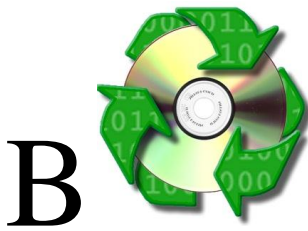
Buttons: Open Requests, Show, Call Ins, Automate, Create Requests, Days from Today, Print Grid

Req	Bin Name	Bin	PU Date	Req Type	Priority	Inventory	Co
117...	Dun		3/21/2011	DELIVERY		P & S Steel	Mit
117...	Flat		3/21/2011	Dump and		Life Iron	De
117...	Dun		3/21/2011	LIVE LOAD		P & S Steel	ME
117...	Dun		3/21/2011	DELIVERY		P & S Steel	Mit
117...	20 YD		3/22/2011	Pickup Only		Acbestos	Wf
117...	Trac		3/22/2011	Switch		Mixed Paper	Be
117...	40 YD Compa...		2/23/2012				YA

Buttons: Add Dispatch / Run Customer, Dispatch / Run Type, Bins, Item, Notes, Add Dispatch / Run

Edit Dispatch- A dispatch can be saved and reopened as many times as necessary by clicking **Edit Dispatch** on the switchboard screen.

Arrange the Runs- When you have multiple runs you can use the arrows on the right to put the runs in the desired order.



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Finishing a Dispatch- A dispatch can be completed at the scale during the weigh out or via the “Finish Dispatch” screen. To do so, click [Finish Dispatch](#).

## Dispatch

### Receiving Dispatched Loads

From the Main Menu, go to Scale Management → Scale Hopper → Click [New Dealer Scale Ticket](#) → Select the Driver →

Vehicle Plate:  Auto-Fill Info:  Always Auto-Fill:

Customer: 21st Test Company

Truck / Contr:  Bin:

Trailer / Chas:

Vehicle Type:

Driver: 21cp

Other ID:

Dispatch / No.: 204645

Department: 0

Unscheduled Delivery

2/23/2012	Company Name	Bin Name
21cp	1 21st Test Company	

Shipping / Outbound (Scale Weights)

Shipping / Outbound (Detailed Shipping Info / Packing List)

Cancel

### Finish Dispatch

Truck Dispatch Switchboard (143)

Dispatch Final Data Entry Screen (1024)

Driver: 21cp Date: 2/23/2012

Refresh Screen Close

Print Dispatch Assigned Summary for Selected Week

Print All Reports to Screen First

02/23/12 Thursday	02/24/12 Friday	02/25/12 Saturday	02/26/12 Sunday	02/27/12 Monday	02/28/12 Tuesday
Driver: 21cp # Runs: 1					

Dispatch: Company: 204645 21st Test Company To Do: Switch Bin Name: 0 Num/Bins: 1 20 YD Open Roll Item: Aluminum Ticket: 80019 Type: S Completed: 2/22/2012

Picked Up At: 21st Test Company Ticket Number: 80019

Delivered To: Us

Bin Tracking: Bin was Swapped

Name of Bin Delivered:

Name of Bin Picked Up:

Bin Status: Empty

Print Options: Don't Print, Print Scale or Broker Ticket, Print Scale or Broker Ticket

Update Bin Tracking

### Create New Bin

Go to Scale Management → Dispatch/Bin Tracking → Bins Management.

Bins Manager (71)

View Bins By: Current Location, Bin Type, Being Used For

Active Bins Only Show Selected Show All Bins

Routes Tied to Bin Delete Bin Route Schedule

Drag a column header here to group by that column.

Bin Name	Bin Type	Tare Weight	Current Location	ContactID	Inventory Type	Route Schedule	OnRoute
Recycle Bin	4X 8	300	21st Century Recycling				
102	4X 8	235	YARD		Copper	Every week on Mon	Yes
100	4X 6	456	YARD				Yes
101	4X 6	489	YARD				No
123	4X 8	654	YARD				No
879	Rolloffs	4,568	Steel Mill Co	Jose	Stainless	Every week on Sun. Mon. Tues. Wed. Thur. Fri. Sat	Yes

Save & Exit Exit